

Wednesday 28 June 2023

Dear Parent/Carer,

RE: Transition Information

We are looking forward to welcoming your son/daughter on Monday 3 July and Tuesday 4 July for our Transition Days. The aim of these two days is to familiarise students with the school, its routines and our community. We hope that students enjoy their time at TPA and we will welcome your feedback at the Parents Information Evening on Tuesday.

This letter contains vital information ahead of those two days:

Where should students/parents go?

Drop-off

On both Monday and Tuesday, we look forward to welcoming students to The Portsmouth Academy via the front gate on St. Mary's Road, opposite the Churchyard. Staff will be wearing high-vis jackets so please feel free to approach us and introduce your child. School gates open at 8:20am and close at 8:40am and unfortunately there is no space for drop-off via car.

Pick-up

The school day ends at 3:00pm and students will leave The Portsmouth Academy via the front of the school. For transition days only, parents are advised to wait by Main Reception (in the Garden) until your child and their tutor group are dismissed. From September, parents collecting children will be asked to wait in the Churchyard and students can use Mandy, our School Crossing Patrol, to assist with crossing the road.

What should students bring?

Students are required to wear their Primary School PE kit both Monday and Tuesday as they will be taking part in practical activities across the two days. We advise students to bring a refillable drinks bottle, snacks and a pencil case. Lunch is provided across the two days, but students are welcome to bring a packed lunch if preferred. Any food brought into the school must be nut-free.

How do I contact the school?

Across the two days, we understand that you may want to know what your child is up to and how they are getting on. We will have some live updates on our Facebook page 'TSAT – The Portsmouth Academy' but should you need to contact the school, Miss Brooks, our Deputy Head of Year 7, would be happy to receive your call during between 8:30am-4:00pm, her phone number is +44 7708 292994.

Parents Information Evening

On Tuesday 4 July, we will be hosting two presentations; 3:30-4:30pm and 5:30-6:30pm. Because of the high demand for the earlier presentation, we may have to offer two separate presentations; 3:30pm-4:00pm and 4:00pm-4:30pm. Whilst the presentations are taking place you have the opportunity to view/purchase uniform from our providers, sample the lunchtime menu, tour the school and/or acquaint yourself with staff.

Online Registration Form

A reminder that if you haven't already completed the online registration form, which includes a link to sign-up to the Parents Information Evening, to do this as a matter of urgency. Without this registration we cannot host your child(ren) on the Transition Days. You should have received a link and login details via email (from Applicaa), but if you are having trouble locating this email, please contact the school via admissions@theportsmouthacademy.org.uk or 0333 360 2200.

Yours sincerely,



Miss N Sheppard
Principal



Mr J Batten
Head of KS3 Quality of Education